

<h2>Ringwood Diving Club Policy</h2>		
<h3>Competition protocol for Coaches</h3>	Approval Date:	30/11/2015
	Review Date:	
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1. AIM

The aim of this policy is to ensure a professional and consistent approach at and during competitions to enable divers to compete to their potential.

2. PARAMETERS

The following procedures have been developed to aid the implementation of this policy:

- Accommodation and transport at competitions
- Compensation during competitions
- Selection of coaches for competitions
- Volunteers accompanying RDC competitors
- Coaching during competitions
- Contact details
- Coaching at competitions for other organisations

All interaction with athletes is to be in accordance with guidelines of 'Working with Children' and 'Play by the Rules' standards.

3. PURPOSE

The purpose of the procedure is to ensure all competitions are governed by RDC policy.

Accommodation and transport at competitions

- When travelling interstate or internationally, coaches must not share accommodation with an athlete and/or their family.
- Wherever possible transport at the competition, and to and from the competition will be shared between families and coaches.

Compensation during competitions

- Coaches will be recompensed for competition coaching and reasonable daily expenses at the competition in accordance with the club's current policies. Parents of divers attending these competitions are responsible for payment of coaches coaching and reasonable out-of-pocket costs.

- If divers from other clubs have requested to be trained by an RDC coach, all related charges will be shared by those divers as well as RDC divers.
- The number of coaches assigned to a competition is based on the number of entries of RDC divers for that competition. Once this has been decided, the divers entered are responsible for the coach expenses.

Selection of coaches for competitions

- RDC understands that divers prefer to have their own coach at a competition. However, attendance as an RDC coach at competitions is dependent on the decision of the Operations Manager in consultation with the RDC Competitions Coordinator, after consideration of the costs involved for the competition as well as for substitution of the coach for existing classes.

Volunteers accompanying RDC competitors

- All parents/caregivers accompanying their divers are governed by the relevant Diving Australia Policies
- A parent/volunteer will be appointed as competition manager by the Operations Manager in consultation with the RDC Competitions Coordinator wherever practical.
- If a RDC team is selected for Interstate/International travel, a chaperone will be included in the team where appropriate. All accommodation, travel and meal expenses of the chaperone will be shared between all the RDC athletes selected in this team. These expenses will be monitored and pre-approved by the Operations Manager and RDC Competitions Coordinator.

Coaching during competitions

- All RDC divers attending a competition must be treated equitably, fairly and with respect and the best options for preparation should be available to all divers.
- Coaches should encourage all RDC divers to support and encourage each other when they are not competing.
- Coaches are responsible for the safety of RDC divers in their group on the pool deck and, in general, when parents are not in attendance. After training and competition sessions ensure that divers are either in the company of their parents or the appointed RDC or Diving Victoria competition manager.

Contact details

- Emergency contact details and medical concerns of all RDC divers are available on the RDC registration website. Coaches and the Competition Manager (where appointed) must ensure they have access to these details at all times in case of emergency.

Coaching at competitions for other organisations

- Unless otherwise negotiated, if an RDC coach volunteers to coach for any other body (eg for PSG or SSV competitions, or if selected to coach for Victoria or Australia), RDC is not responsible for payment of the coach during that time and these days must be taken as part of Annual Leave or Leave without Pay. The coach should assist in finding a replacement coach for that period. RDC will pay for the replacement coach at the same rate as what they are currently being paid (if an existing RDC coach) or at the same rate as the coach who is taking leave.